



St Anne's Church Academy

Little Learners Nursery



FREQUENTLY ASKED QUESTIONS

When are you open?

Little Learners operates on an all year round basis. We are closed for two weeks at Christmas and for Bank Holidays. Fees are not charged for these days. We operate between 8.00am-6.00pm, with an Early Bird session available between 7.30am and 8.00am for parents who require a slightly earlier start.

How can I use my child's Early Education funding to access sessions at Little Learners?

We are pleased to offer funded sessions to children using their Early Years Education entitlement. We have a limited amount of places to offer *eligible* 2 year olds funded sessions from 2 years 6 months onwards.

The statutory entitlement of Early Years Education funding for three and four year olds enables children to access up to 570 hours per year funded Early Years Education, this starts the term after a child's third birthday. Families who are eligible for the extended entitlement can access an additional 570 hours per year, starting the term after eligibility has been confirmed.

Please see the Terms and Conditions for more information about funded session structure. If your child has attended another setting previously, this will reduce the number of hours you are able to claim at Little Learners. Please ask a member of the Nursery Crew for more information.

Can I pay for sessions/hours in addition to my child's Early Education funded hours?

Yes. Most families choose to access additional sessions to allow their child to attend for more days or more hours per session. Please see the Terms and Conditions for further information.

What about meals and snacks?

Children attending all sessions (funded and paid) are provided with a piece of fruit and drink of milk at snack time during their session. Meals are included within the cost of a paid session. When children are accessing funded sessions, parents can choose if they would like to pay for a meal to be provided by our in house caterers, St Anne's Kitchen or provide their child with a packed meal.

How do I pay?

An online system, Parent Pay, will be used to settle fees for paid sessions and catering provided within funded sessions. You will be emailed your invoice on a monthly basis, payable within 7 days by 1st of each month. We welcome payments via childcare vouchers and the tax-free childcare scheme; you will be asked to provide further details upon registering your child.

When can I register my child?

We recommend registering your child as early as possible. We welcome bookings for any time during the year. January, April and September are popular so if you would like your child to start at these times be sure to request your place early!

A £50.00 non-refundable registration fee will be required to secure your child's space. For children accessing funded sessions only, a refundable £50.00 holding fee is payable to reserve your child's place. In the event of your child not taking up their sessions at Little Learners the holding fee will not be refunded.

How will my child be settled into Nursery?

It is our policy to encourage children to attend Nursery at least twice prior to their first day with us. The two, hour long 'Stay and Play' sessions will enable your child to become familiarised with their new surroundings and get to know their key person. During the first session, parent/s are encouraged to stay for a short while to fill in the appropriate paperwork with their child's key person, ask any questions they may have and help to settle their child to an activity. The second session will involve the child enjoying some time at nursery independently, to continue their settling in process. The Nursery Crew will always be on hand to help and answer any questions you have along the way. Our Stay and Play sessions are 9.30am-10.30am or 1.30pm-2.30pm and you will be informed of your allocation sessions prior to your child's start date.

Can they have a sleep during the day?

Our beautiful classroom environment offers a quiet corner for reading stories and reflection if children would like some quiet time during the day. Unfortunately as we are a school based setting we cannot offer sleeping facilities for children in our care.

Will my child follow the Early Years Foundation Stage (EYFS) curriculum?

Little Learners will follow the Early Years Foundation Stage Curriculum, for more information about the EYFS, please follow the following link – http://www.foundationyears.org.uk/files/2015/03/4Children_ParentsGuide_2015_WEB.pdf. We use Tapestry learning journals to record and monitor children's learning and development. You will be provided with details of how to login to access your child's journal when they start at Little Learners. We invite parents/carers for a parents evening three times per year.

Do I need to tell you anything about their previous setting?

It is most important that we are able to contact your child's previous setting to enable us to continue their learning and development appropriately. If your child's previous setting used Tapestry, we can import their journal to our system with a transfer key provided by the previous setting. If not, it would also be helpful if your child's new key person could see your child's paper learning diary to get them started with planning challenging and exciting activities.

My child will also attend another setting i.e. a child minder. Will you communicate with them?

Yes we will need to communicate about your child's learning and development. It is possible that we will arrange for your child's other setting to be added as a user to their Tapestry account to enable us to effectively communicate regarding your child's learning and development.

What do I put in my child's bag?

Thanks to our ever changing weather, please ensure your child has suitable outdoor gear for the season. We will make the most of our outdoor area in all weathers!

- An all in one waterproof suit or waterproof trousers and a coat
- A pair of wellies
- A change of clothes (including underwear)
- A sun hat/ winter hat

- Sun cream (on sunny days children must arrive at nursery with all day sun cream applied)
- A named water bottle (full, to be topped up with fresh water during the day)
- Nappies, wipes and nappy sacks (if appropriate)

Please may we request that ALL items are labelled, it's really important that the Nursery Crew are able to distinguish between children's belongings.

Can I see the menu for the nursery?

Our in house catering is provided by St Anne's Kitchen. The current lunch and tea menus can be found on the Nursery website.

Can you give my child medicine?

We are able to administer prescribed medicine to children whilst they are at Nursery. Parents must fill out the appropriate form on arrival and notify a senior member of staff.

Is there a particular time to bring/collect my child?

Please arrive with your child during your child's booked sessions and ensure you arrive on time to collect them at the end of their session. Late payment charges will apply if children are collected after their session has ended. If you would like to collect your child early, please inform the Nursery Crew and we can arrange this for you.

Can someone else collect my child?

Yes, but only with prior consent from the child's parents. We will operate a password and will request that the person collecting brings formal identification with them. If you are unexpectedly unable to collect your child, you must telephone the nursery in advance to inform them of who will be collecting your child.

Can I swap my sessions/days?

Sessions cannot be swapped once they are booked. You will need to provide four weeks written notice to make amendments to your child's contracted nursery sessions.

Can I add extra 'one off' sessions?

Yes, subject to availability. Please see the Office Crew if you would like any additional sessions.

What should my child wear, is there a uniform?

Your child should wear a Little Learners Nursery t-shirt and/or hoodie. These are available from NK Sports in a range of colours. NK Sports also stock our Nursery bags; all items are available in store or order online.

NK Sports, Unit 7 Station Road, Worle, Weston-super-Mare, BS22 6AU

Phone: 01934 511005

Email: enquiries@nksports.co.uk

Website: www.nksports.co.uk/

Children are requested to wear these alongside their own casual trousers/shorts/skirts etc. Please remember that your child will be involved in lots of creative and messy activities so please send them in clothes you don't mind getting dirty!

Can you help with toilet training?

Our caring and experienced staff can offer you help and advice when it comes to toilet training. We have nappy changing facilities onsite and low level toilets to support your child to feel safe and happy to use them. If your child is currently toilet training, we ask that you provide plenty of spare clothes for them during their time at nursery. We also require a packet of wipes to help ensure your child is clean after any little accidents.

Are there any events or special occasions we can attend?

Yes! Please see the following for a brief overview of our calendar of events.

- Parents evenings – three times per year
- Look at Learning sessions held in children's classrooms – four times per year
- Forest School, Talking Tots, Stretch and Grow – intermittently throughout the year
- Easter Celebration – April
- Sports Day for all Little Learners – May/June
- School leavers service for school leavers only– July
- Literacy workshops – September (@Hewish or @West Wick)
- Nativity for all Little Learners – December

July 2019